

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**



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ACCOUNTING EXAMINING BOARD MEETING
ROOM 180, 1400 EAST WASHINGTON AVENUE, MADISON WI
FRIDAY, DECEMBER 5, 2003
9:00 A.M.

1. CALL TO ORDER
 - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes
 - a. Board Meeting (October 17, 2003)
4. Administrative Report, Jerry Lowrie, Bureau Director, Bureau of Business and Design Professions
 - a. Board Roster
 - b. 2004 Meeting Dates
 - c. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Monthly Press Release of Disciplinary Orders (red folder)
 - d. Department Travel Policy Clarification
5. NASBA
 - a. National Association of State Boards of Accountancy Annual Meeting, Oct. 26-29, 2003, Maui, Hawaii – Report by Frederick Franklin
 - b. Mutual Recognition Agreement Letter and Form
 - c. 2004 Executive Directors Conference-Savannah, Georgia, February 8-11
6. Administrative Rules
 - a. Status of Clearing House Rule 03-071
 - b. Status of Clearing House Rule 02-120
 - c. Status of Clearing House Rule 02-149
7. Peer Review Issue Discussion-Jan Bobholz
8. Examination/Application Issues
 - a. Foreign Credentials Service of America Service-Pass Folder-Jan Bobholz
 - b. Transition to Computer Based Testing – Barb Showers
 - c. Review and Revision of Ethics Examination Content-Darwin Tichenor
9. Practice Issues
 - a. Kolb & Co. -William Dusso
10. Board Member Activity
11. Visitors Comments
12. Presentation of Proposed Stipulations by Division of Enforcement or any that may be Submitted after Printing of Agenda
13. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
 - a. Monitoring Report
 - b. Case Closings and Case Status Report
 - i. 02 ACC 020
 - d. Deliberation on Stipulations, Administrative Warnings and/or Disciplinary Actions or any that may be Signed after Printing of Agenda
 - e. Pending Applications or any that may be submitted after Printing of Agenda.
 - g. Reinstatement Requests or any that may be submitted after Printing of Agenda.
 - h. Examination Issues
14. RECONVENE TO OPEN SESSION
15. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
16. New Business
17. Such Other Matters as Defined by Law
18. Next Meeting Agenda Items
19. ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.